

# CITY COUNCIL MINUTES

City of Campbell, 70 N. First St., Campbell, California



## STUDY SESSION MEETING OF THE CAMPBELL CITY COUNCIL

Tuesday, May 7, 2024 – 3:30 PM  
City Hall Council Chamber  
70 N. First St., Campbell, California

This City Council meeting was duly noticed pursuant to open meeting requirements of the Ralph M. Brown Act (G.C. Section 54956).

### CALL TO ORDER

The City Council of the City of Campbell convened this day in the special meeting place, the City Hall Council Chamber, 70 N. First St., Campbell, California.

### ROLL CALL

Attendee Name	Title	Status
Susan M. Landry	Mayor	Present
Sergio Lopez	Vice Mayor	Present
Elliot Scozzola	Councilmember	Present
Dan Furtado	Councilmember	Present
Anne Bybee	Councilmember	Present

### Staff Present:

Brian Loventhal, City Manager; Andrea Sanders, City Clerk, Kristen Epolite, Deputy City Clerk; Bill Seligmann, City Attorney; Will Fuentes, Finance Director; Norite Vong, Assistant Finance Director; Rob Eastwood, Community Development Director; Angelique Gaeta, Assistant City Manager; Todd Capurso, Public Works Director; Gary Berg, Police Chief; Ryan Favila, Interim Information Technology Manager; and Recreation and Community Services Director; Natasha Bissell.

### PUBLIC COMMENT

There were no public speakers.

### NEW BUSINESS

1. **Fiscal Year 2024-25 Budget Study Session - Preliminary Workplans, Operating Budget, and Capital Improvement Plan (CIP)**

Recommended Action: That the City Council receive an update and provide feedback on preliminary Fiscal Year (FY) 2025 Workplans, the FY 2025 Operating Budget, and the 2025 - 2029 Five-Year Capital Improvement Plan (CIP).

City Manager Loventhal presented an overview of the meeting and the process of priority-based budgeting. He noted the workplans that were developed based on Council priorities as well as operational needs as: Long-Term Land Use Planning and Housing; Measure O; Financial Stability; Community Health & Safety and Operational and CIP.

The City Council provided comments and feedback on the FY2025 Workplans and stated support for the current priorities.

City Manager Loventhal reviewed FY24-25 Operating Budget noting increased expenditures and other significant costs. He noted that without corrective strategies the budget could be at a deficit of \$3.87 Million.

Finance Director Fuentes presented proposed budget correction strategies to include temporary hiring freeze; utilization of the City's CalPERS pension Reserve; and utilization of ARPA Funds.

In response to Council concerns related to position hiring freezes and the impacts those will have on workplans, staff noted that the urgent positions such as HR Manager and Economic Development Manager would still be filled.

*Mayor Landry called for a recess at 4:55 p.m. The City Council reconvened at 5:20 p.m.*

Finance Director Fuentes presented information on the City's American Rescue Plan Act (ARPA) funds. He noted the funds must be fully obligated by December 21, 2024. Proposed additional uses for ARPA funds in FY2025 included General Fund Operational support; City Facilities Roof Replacement Project; and Campbell PDA Enhancements.

The City Council discussed options for the remaining ARPA funds agreeing that they needed definitive uses on how to spend the funds.

City Manager Loventhal confirmed that further ARPA discussions will be had at the Operating Budget Introduction on June 4.

City Manager Loventhal presented information on the placement of one or more revenue measures on the November 2024 ballot.

Staff noted they were looking at restructuring how the City uses reserve funds, and that policy language would be developed and reviewed by the Finance

Subcommittee. The City Council provided feedback that they would prefer the policy to return to the full Council.

Assistant Finance Director Vong reviewed the Fiscal Year 2025-2029 Capital Improvement Plan. (CIP)

The City Council provided general feedback and comments.

**ADJOURN**

Mayor Landry adjourned the meeting at 6:41 PM

APPROVED:

ATTEST:

\_\_\_\_\_  
Susan M. Landry, Mayor

\_\_\_\_\_  
Andrea Sanders, City Clerk

Minutes Acceptance: Minutes of May 7, 2024 3:30 PM (CONSENT CALENDAR)